

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 24th January 2108 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams(Chairman), B Golder, S Calvert, A Rowland R Howarth, T Holmes, A Parrott ,
SSDC Cllr L Bates Clerk D W Wright

There was one member of the public present.

Apologies were received from Cllrs M Nicholas and I McKechnie

18.01 Declarations of Interest: The Council granted a dispensation for the financial interests of Councillors in item 8c. There were no other interests declared.

18.02 Minutes. The minutes of 15th November 2017 had been previously circulated. The minutes were approved by the Council and signed by the Chairman of the meeting.

18.03 Matters arising:

17.109(c). The proposed changes in Cock Lane to provide more parking have been contentious and concern has been raised about removal of the soil bank because it had been planted with bulbs and wild flowers as part of the BKV. Although Highways have visited the site there has as yet been no response on the suggested work. When the bulbs flower it will possible to assess whether the work can be carried out without significant impact.

17.121 b. The ornamental signs being considered by the Friends of Bednall would cost in excess of £1000. Cllr Nicholas is to report on the simpler signs he is exploring.

18.04 County Councillor's Report
None.

18.05 District Councillors Report.

Cllr Bates explained that the District Council was keen to promote exercise for Seniors and would contribute to the purchase and installation of a Senior Fitness Bundle of exercise equipment. The Mens Society were also willing to contribute to such equipment

The Parish Council resolved to contribute £500 towards a set of exercise equipment for Seniors.

Cllr Bates will contact the District Council to arrange installation.

Correspondence had been received from a resident on Lower Penkridge Road about dog-fouling, asking what the Parish Council was doing about it. The Parish Council has been concerned about the problem for a long time but it really needs responsible behaviour by dog owners.. Additional warning stencils can be put in the area but basically we need evidence of the offence to obtain a prosecution Use of the SSDC mobile CCTV cameras at the entrance to the Recreation field will be investigated.

More than 330 tonnes of refuse had been collected in the blue bins and treated in recycling. Planning fees will increase by 20%

Councillor Bates has been awarded a BEM for services to the community.

18.06 Parish Plan

a) Community Centre

The management committee is awaiting quotations for heating improvements. The redecoration of the main hall is almost complete and will be finished this week. Perspex plates are to be fitted to the front edge of the stage to protect the paintwork from damage. The rose bushes by the corner of the Community Centre are overgrown with large thorns. Gt Wyrley Gardens will be asked to trim them back. The football goals owned by the Football Club have been vandalised and broken. Storage for goals under the Community Centre has been offered but the Council would prefer that goals remain erected so that they are available for general use. It was agreed that the Parish Council would fund the repair of the damaged goals. There will be a Casino Night with games, bar and food on 3rd February. The Barbecue and Fund Day will be on 1st September.

b) Environment.

Great Wyrley has cut back vegetation around the road signs and cleaned the 30mph roundels. Penkridge Arbiculture has pollarded the trees in Hempits Grove and

removed dead branches from a number of other trees. The crab apple has been planted in Ivy Close to replace a dead tree.

Several residents are carrying out litter picking whilst they are walking and help to reduce the litter. The Clerk will write to thank them for their efforts. The Parish Council will try to obtain a number of litter pickers for use and promote them at the Tea Room.

c) Highways

Potholes are being reported and chased by the Chairman. Reference 410/3928 covers a large pothole which fills with water and could cause an accident. Reference 410/2629 relates to the pothole and flooding on Acton Hill Road by Stych Lane. The drains in Bednall are still blocked and there is flooding in Joyces Lane by the A34.

18.07 Finance.

- a) The accounts for the year up to 24th January were presented. The Investment account is currently £21,046.48. The Current account balance is now £12,412.40.
- b) A cheque for £2756 had been paid between meetings to Bayliss & Cooke for the Insurance policy for the Community Centre. The policy had been reviewed by the Management Committee to ensure that it met their requirements.

The following cheques were agreed for payment.

Great Wyrley Gardens Oct-Nov Dec Grounds Maintenance	1407	£	916.44
Penkridge Arbiculture – Tree work	1408	£	540.00
Soc Local Council Clerks –subscription	1409	£	100.00
Clerks salary –(less tax) Nov 2017	1410	£	320.14
Clerk-Home as Office		£	300.00
Inland Revenue (PAYE)	1411	£	213.42
Total		£	<u>2390.00</u>

Effective Cashbook balance £ 10,022.40

c) Precept

The Clerk had circulated a draft budget and precept schedule for 2018/19 based on retaining the previous level. The Council reviewed the budget and agreed that it generally covered the expected expenditure on more activities and providing more for the villages. A small increase, (+£500) on the previous precept was discussed and agreed.

Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £22,500 for 2018/1.

18.08 Planning

The following applications are pending consideration.

17/01083/FUL 2 Ivy Close Acton Trussell ST17 0SW
Retrospective application to retain kitchen extension and pitched roof over garage

17/01030/FUL Bednall Hall Farm Common Lane Bednall ST17 0F
Conversion of Farmhouse into two dwellings. Two rear extensions

17/00970/FUL Bryher Cottage Common Lane Bednall ST17 0SF
Erection of two dwellings with associated car parking and landscaping works

The following applicatios have been approved.

17/01010/FUL Brixen Top Road Acton Trussell ST17 0RQ
Two storey extension to side and front of dwelling

17/00985/LUE Hazelstrine Wood Hazelstrine Lane Stafford
Cycling/BMX track with jumps made of dirt in small area off Hazelstrine Wood

The following application has been refused

17/00505/OUT Land off Cannock Road adjacent to Wildwood. ST17 4SH
Outline planning application for the erection of up to 155 dwellings and 55 apartments.

18.09 Matters raised by Councillors.

Noted that planning application had been granted for a housing development in Great Wyrley and that this was related to a proposal to refurbish Teddesley Hall at some time in the future as a hotel complex. The additional traffic may have an impact on the villages.

18.10 Risks.

Footpaths in Bednall. Potholes in Stych Lane are deep and filled with water so are a particular danger to cyclists.

18.11 Date of the next meeting:

Wednesday 21st February 2018 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.15 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 21st February 2108 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams(Chairman), I McKeown, S Calvert, A Rowland R Howarth, T Holmes, M Nicholas,
SSDC Cllr L Bates Clerk D W Wright

There were five members of the public present.

Public Session.

Residents expressed concern about the proposal for housing development on land currently leased by the School as a playing field and the suggestion of the use of Cock Lane for parking. The Council explained the present situation in respect of affordable housing in the Parish and that it would discuss the proposals later in its meeting. The parking suggestion was awaiting the Highways Department but when the bulbs flower it will possible to assess whether the work can be carried out without significant impact.

18.12 Apologies were received from Cllrs B Golder and A Parrott, C Cllr D Williams

18.13 Declarations of Interest . There were no other interests declared.

18.14 Minutes. The minutes of 24th January 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman of the meeting.

18.15 Matters arising:

The letter suggesting the use of a field in Bednall for future School and Church car parking with possible housing development was discussed. It was noted that the field is used for Sports and could not all be used for parking. This is the only land in Bednall that has become available in recent years. The parking situation has worsened because the school now has 14 staff compared to 3 in the past. The Parish Council commissioned a survey of housing needs but although this identified a need for 8 units of affordable housing, the Parish Council decided not to proceed with any development. The Clerk will write explaining the situation and the requirements associated with housing development in a green belt area outside the residential boundary. The Council would be pleased to see land used to provide some parking which could be used by the School and the Church.

18.05. Cllr Bates reported that the Senior fitness equipment needed to be ordered by the Parish Council but that South Staffordshire would then reimburse. He would provide £500 from his allowance but it needed to be cleared before the end of the month. The parish Council agreed to proceed but considered the quoted price for delivery erection and security fencing was excessive. The Clerk will write to HAGs advising that that although we will purchase the equipment we were not prepared to pay the extra costs and would consider using our own contractors.

18.16 County Councillor's Report

The County Council is organising a consultation on County Council Managed and Delivered Libraries and the Mobile Travelling Library Service. 43 libraries are staying open with community groups stepping up to take the lead at 23 Community Managed Libraries. However as Central Government funding is decreasing but demand is increasing, the County Council wants to explore peoples view on introducing self-service technology and encouraging more volunteers to work alongside paid staff. To consider whether Penkridge library could become a Community Managed library and to review the principles that will be used to reshape the Mobile and Travelling Library Service. The consultation runs until 1st April. A number of new initiatives by Staffordshire County Council have meant more than 80% of the 524 children supported by Edge of Care and Intensive Family Support Services in 2016/17 were able to stay with their families.

18.17 District Councillors Report.

Cllr Bates had received further complaints about dog fouling..He had spoken to the SSDC Enviromental Officer about the use of a camera but dog fouling is not a criminal matter and therefore the camera was not available. They will help with publicity and any prosecution.

18.18 Parish Plan

a) Community Centre and Recreation Field.

The recreation field has not been usable for football for 7 ~ 8 weeks because of problems of drainage, The teams have only been able to play on two occasions. It has been necessary to rope off the extended parking area and the playing surfaces have been too soft.

The guttering on the building has been repaired and the hot tap replaced. Investigation into the ventilation equipment in the main hall is ongoing but the ducting is split and needs replacing. The painting and decorating of the hall is now complete. Councillors suggest the use of forks or a slicer to and improve the drainage and overcome compaction of the top surfaces.

b) Environment.

Agreed to renew the subscription for the website hosting although it is difficult to get new information from local clubs for display. Information will be added about dog fouling. We now need a prosecution and should consider mounting CCTV to cover the parking and field.

c) Highways

Potholes are being reported and chased by the Chairman. Reference 410/3928 covers a large pothole which fills with water and could cause an accident. Reference 410/2629 relates to the pothole and flooding on Acton Hill Road by Stych Lane. The drains in Bednall are still blocked and there is flooding in Joyces Lane by the A34. This is reference 410/8125

18.19 Finance.

The accounts for the year up to 21st February were presented. The Investment account is currently £21,046.32. The Current account balance is now £10,022.40.

The following cheques were agreed for payment.

Great Wyrley Gardens January Grounds Maintenance	1412	£	263.48
Clerks salary –(less tax) Feb 2018	1413	£	160.07
Inland Revenue (PAYE)	1414	£	<u>106.71</u>
Total		£	<u>530.26</u>

Effective Cashbook balance £ 9,492.14

18.20 Planning

The following applications are pending consideration.

17/01030/FUL Bednall Hall Farm Common Lane Bednall ST17 0F
Conversion of Farmhouse into two dwellings. Two rear extensions

The following application has been approved.

17/01083/FUL 2 Ivy Close Acton Trussell ST17 0SW
Retrospective application to retain kitchen extension and pitched roof over garage

The following application has been refused but is now going to appeal

17/00505/OUT Land off Cannock Road adjacent to Wildwood. ST17 4SH
Outline planning application for the erection of up to 155 dwellings and 55 apartments.

18.21 Correspondence

Letter from Bramley Family re land in Bednall
Canal & River Trust - *Planning for waterways in Neighbourhood plans*
MK Illumination - *Christmas lights*
HAGS -- *Play equipment quotation for Seniors*

18.22 Matters raised by Councillors.

Although dead limbs had been removed from a tree overhanging on corner of St James Crescent it was reported that there was still a further dead branch.

18.23 Date of the next meeting:

Wednesday 28th March 2018 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.40 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 14th March 2108 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams(Chairman), I McKechnie, S Calvert, A Rowland R Howarth, T Holmes,
M Nicholas, B Golder, A Parrott
SSDC Cllr L Bates Clerk D W Wright

There were five members of the public present.

Public Session.

Residents expressed concern about the proposal for change of use for a disused pony paddock by the A34 into a residential site for gypsy/traveller caravans. Residents expressed their concerns and outlined a number of grounds for objection. They had obtained informal advice from a planning consultant and were looking for financial assistance from the Parish Council for future professional fees. The Parish Council considered the application in detail later on in its meeting but the Public Session allows residents to speak. A large number of residents were concerned in Bednall but attendance at the Parish Council meeting had been constrained because of the available room size. A further public meeting will be held in Bednall for residents to attend. Cllr Bates has asked for the application to be called in and considered by the full planning committee if the delegated officer recommendation turns out to be in favour of the application. It was noted that the site is in the Green Belt and affects the Cannock Chase AONB. It could present danger to traffic as there is currently no actual highway access and it is not an identified site in the SSDC list of sites for gypsy/traveller accommodation. The Staffordshire Way passes very close to the site and it is adjacent to farm buildings used for breeding of horses. The residents were encouraged to object individually.

18.24 Apologies were received from C Cllr D Williams

18.25 Declarations of Interest. There were no interests declared.

18.26 Minutes. The minutes of 21st February 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman of the meeting.

18.27 Matters arising:

18.05. Drawings of the required foundations and erection instructions had been supplied by HAGs for the Senior Fitness bundle. This seemed to be fairly straightforward with quite small pits required for the concrete. It was agreed that the Parish Council would organise erection. The request for reimbursement of part cots will be made to SSDC and an order will be placed on HAGs.

18.28 County Councillor's Report
None

18.29 District Councillors Report.
Cllr Bates had arranged for a £500 sum to be paid towards the Fitness equipment as part of his Councillor's allowance.

18.30 Parish Plan

a) Community Centre and Recreation Field.

The management committee have agreed to replace the ventilation ducting. Alternative gas and electricity suppliers are being investigated by L McDowell. Safety fencing around the Play Area was again discussed and possibly moving the fencing from the front to the back of the area. The Senior Fitness equipment needs to be separate from the Children's play area as the equipment is not suitable for young children. A possible community project to install the fitness equipment was suggested.

b) Environment.

Best Kept Village competition will be starting soon. The Scarecrows displayed as part of the competition now draws visitors from a wide area.

c) Highways

The recent snow had closed Acton Hill Lane and clearance took several days. Potholes are being reported and chased by the Chairman. Reference 410/3928

covers a large pothole which fills with water and could cause an accident. Reference 410/2629 relates to the pothole and flooding on Acton Hill Road by Stych Lane. The drains in Bednall are still blocked and there is flooding in Joyces Lane by the A34. This is reference 410/8125 A tree root on the bend in Top Road is affecting the Tarmac.

18.31 Finance.

- a) The accounts for the year up to 14th March were presented. The Investment account is currently £21,047.21. The Current account balance is now £ 9,492.14.

The following cheques were agreed for payment.

Clerk's broadband March 2015-Feb 2018	1415	£	612.50
Clerks salary –(less tax) March 2018	1415	£	160.07
Inland Revenue (PAYE)	1416	£	106.71
M Nicholas –BKV	1417	£	42.21
Total		£	<u>921.49</u>

Effective Cashbook balance £ 8,570.65

b) Maintenance Contracts

The Parish Council lets contracts every three years for grass cutting and general maintenance of the Recreation Field and for grass cutting of designated areas of Bednall and Acton Trussell. A detailed tender specification for 2018-2021 had been sent to known suitable contractors and displayed on the Parish Council website. Trent Gardens Maintenance and South Staffordshire Council grounds maintenance have declined to tender on this occasion. Great Wyrley Gardens Supplies, the contractor who has carried out this work for many years, regrettably declined as he is now cutting down his workload. Ditton Services who carry out work for several other Parish Councils in South Staffordshire submitted a compliant quotation, The Parish Council resolved to accept the quotation from Ditton Services for both of the contracts for the recreation field and the villages. The new contract commences on 1st April 2018

18.32 Planning

The following applications are pending consideration.

18/00152/FUL A34 Change of Use from disused pony paddock to provide 2 Gypsy/Traveller pitches

The parish council noted the objections raised during the earlier public session. The planning reasons against this application were discussed and the Clerk will submit the Parish Council's response. The Parish Council objects to this application.

18/00177/FUL Greengates Wattles Lane Acton Trussell.
Replacement of existing dwelling with five bungalows.

Access of Wattles Lane could be a problem with a possible increase in problems of parking. The Parish Council does not object to this application.

18.33 Correspondence

Broxap – Litter & Recycling bins
Morfe Valley Arboriculture - brochures
ElanCity – Radar Speed Indicator
HAGS -- Play equipment foundation drawings for Seniors Fitness bundle

18.34 Council Procedures. Review and approval of the Council's Standing Orders and Financial regulations was deferred to the next meeting

18.35 Matters raised by Councillors.
None.

18.36 Date of the next meeting:

Wednesday 25th April 2018 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.40 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 25th April 2108 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present, T Williams(Chairman), , S Calvert, A Rowland R Howarth, T Holmes, B Golder, A Parrott
SSDC Cllr L Bates Clerk D W Wright

There were three members of the public present.

Public Session.

The Bramley family had proposed a possible development of affordable 2/3 bedroom housing and associated car parking facilities for the Church and School on a field currently leased to the School in Bednall., from A representative from South Staffordshire Housing Plus gave a short presentation on the background to affordable housing on Rural Exception Sites. South Staffordshire is supportive of the provision of affordable housing but often cannot find suitable sites. A previous housing needs survey three years ago in Bednall and Acton Trussell had identified a need for four rental and four shared ownership housing but the Parish Council had not proceed with looking for sites due to mixed feeling among residents about its acceptability. Housin Plus explained that a 106 agreement could be attached to the development to ensure that the housing remained affordable with no right to buy and a requirement for tenants and purchasers to have a significant link to the Parish. Although the housing survey is still valid, a further questionnaire will now be circulated.

The stete of the footpaths outside Bednall Church had been raised in correspondence to the clerk and councillors. The Clerk has forwarded the information to Cllr Williams and a site visit from Highways was being arranged.

18.37 Apologies were received from C Cllr D Williams, Cllrs Nicholas & I McKechnie

18.38 Declarations of Interest. There were no interests declared.

18.39 Minutes. The minutes of 28th March 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman of the meeting.

18.40 Matters arising:

18.45. Highways are objecting to the Gypsy Syte on the A34 due to access. Cllr Bates will call in the application for discussion by the full planning committee if the Officers recommend approval. Planning meeting would be on 19th June ay 6.30pm at Codsall.

18.43. The order has been placed for the Senior Fitness Equipment.

18.41 County Councillor's Report
None

18.42 District Councillors Report.
Cllr Bates reported that there had been a concern about the number of plots planned for Greengates. Wattles Lane. The South Staffordshire BUsinees Hubs were going well with only one vacancy at the moment. The A34 development at Acton is still ongoing and there will be a public hearing on the appeal.

18.43 Parish Plan

- a) Community Centre and Recreation Field.
Two events in July will use the whole feild as part of the letting of the Community Centre. The heating is still under consideration and alternative gas and electricity suppliers are being investigated by L McDowell. First person has been photographed with a dog in an area not intended for dogs
- b) Environment.
Best Kept Village competition starts on Tuesday 1st May. The district council had written requesting confirmation of who our tree warden is. The Scarecrows are appearing everywhere.
- c) Highways
Water is running along Teddesley Road and into the field due to blocked drains although the drain was renewed when the road was rebuilt. A drain in Joyces Lane is

blocked and needs to be inspected. The footpaths are still not upgraded to a satisfactory level.

18.44 Finance.

- a) The accounts for the year up to 25th April were presented. The Investment account is currently £21,048.02. The first instalment of the Precept has been received. The Current account balance is now £ 20,320.65.

The following cheques were agreed for payment.

Great Wyrley Gardens Feb & March 2018	1418	£	526.96
Ditton Ground Services- grass cutting	1419	£	612.00
Clerks salary –(less tax) April 2018	1420	£	160.07
Inland Revenue (PAYE)	1421	£	<u>106.71</u>
Total		£	<u>1,405.74</u>

Effective Cashbook balance £ 18,914.91

The Revenue & Payments Summary was presented and explained. This was then approved by the Parish Council. The accounts for 2017/2018 are being prepared for internal audit. As the turnover for the Parish Council is less than £25000 a full external audit is not required. The Parish Council approved the Certificate of Exemption from Audit.

- b) Maintenance Contract

The first grass cut had been delayed by rain and the initial results were poor and grass cuttings had not been collected. Clerk will contact contractor to obtain improvements

18.45 Planning

The following applications are pending consideration.

18/00304/FUL Brixen Top Road Acton Trussell.

Amendment to 17/01019 Increase in porch size Gypsy/Traveller pitches

18/00304/FUL The Cottage Badger Slade Lodge Broadhurst Green Road Pottal Pool

Removal of agricultural occupancy condition.

Council think it should stay as it offers an opportunity for a local worker.

18/00230/FUL Yew Tree Farm Pottal Road Penkridge

Conversion of existing farm buildings to 6 three bedroomed dwellings including external alterations and demolition of adjacent agricultural buildings.

Council think that it does not enhance the area.

18.46 Correspondence

Email about dogs using Nash Lane Play: Not intended for dogs!!

- 18.47 Council Procedures. Review and approval of the Council's Standing Orders and Financial regulations was deferred to the next meeting New regulations on Data privacy-GDPR-require that people have to positively agree to receive communications. This will affect the Parish Council to some extent and the Clerk will review the regulations and request consent from those currently receiving communication from the Parish Council. The Council is already registered with the Data Protection Commissioner.

18.48 Matters raised by Councillors.

None.

18.49 Date of the next meeting:

**Wednesday 23rd May 2018 at 8.00 pm in Acton Trussell Community Centre.
This is the Annual Parish Council meeting and follows immediately after the Annual Parish Assembly**

The meeting was closed at 9.55 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 23rd May 2018 at 8.55pm immediately following the Annual Assembly in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams (Chair), B Golder, T Holmes, I McKechnie, M Nicholas, A Parrott
DCllr L Bates , Two members of the public in attendance Clerk D W Wright

18.50 T Williams was nominated and elected as Chairman of the Parish Council. He then signed his Declaration of Acceptance of Office. Barbara Golder was nominated and elected as Vice-Chairman.

18.51 Apologies. Apologies were received from Cllrs R Howarth, S Calvert & A Rowlands.

18.52 Declarations of interest: None.

18.53 Minutes.

The minutes of 25th April 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

18.54 Matters arising: None.

The chairman suspended the meeting to allow residents to raise a matter of concern in a public session.

Advance Notification of a traffic order which would close Lower Penkridge Road had been circulated. This closure would divert traffic along Nash Lane. The lane is narrow for two way traffic and residents raised concern about passing vehicles encroaching on their frontages and associated damage. There had been no response from the County Council about their concerns.. The Parish Council suggested that a solution could be a set of traffic lights to give a one way traffic system. It was suggested that they write to the County Councillor David Williams suggesting such a solution.

18.55 Chairman's report

The Chairman had given a full report in the preceding Annual Assembly

18.56 District Councillors Report. Cllr L Bates

The application for a gypsy site on the A34 had been refused under delegated powers due to dangerous access from the highway, insufficient turning space and development on the Green belt. The effect on the AONB was cited and that the site had not been included in the South Staffordshire Council list of proposed sites. It is expected that this will go to appeal.

The proposed development at Wildwood is going for appeal. A newsletter had been circulated to nearby residents portraying the development as a rural park with nature conservation and omitting any housing development aspects in order to obtain letters of support. This had generated many objections and an article in the Stafford Newsletter. The appeal will now be a formal hearing at the Council Offices in Codsall.

The district council had provided guidance on dog fouling. CCTV is not a proportionate response. For a prosecution they would need a statement from a witness. They can provide leaflets and stickers. Some parishes have set up patrols.

All Saints School Bednall is now in special measures. Bednall School, Dunston and Penkridge had been formed into a federation under the Lichfield Diocesan Board. These changes had led to a reduction or suspension of a number of the governors.

18.57 County Councillors Report. None

18.58 Parish Plan

a) Community Centre

Still waiting a decision on new hot water system.

b) Recreation Field

The Senior Fitness Play Equipment had been ordered. Installation instructions had been obtained from HAGS and a working party would be organised to install the equipment in early June.

c) Website

The names and addresses of Councillors are currently displayed on the website. With the new GDPR regulations it is probably appropriate to only show names and a telephone number. Information on GDPR had been added to the website and recipients of the agenda and minutes had been asked to confirm that they wished to continue receiving Parish Council information in the future.

d) Environment

The Best Kept Village competition is underway. The grass cutting is now of a high standard but it was suggested that two areas of grass needed adding to the schedule. The upper part of Miss Pickering's Field and the area of grass in front of the ex-council houses in Bednall are cut only occasionally by the SS Housing Association. It was agreed that although these are not Parish Council land it was appropriate to add their regular cutting as part of the maintenance contract.

18.59 Finance

The accounts for the year up to 23rd May were presented. The Investment account is currently £21,048.91. The first instalment of the precept (£11,250) had been received. The Current account balance was £18,914.91.

The following cheques were agreed for payment.

SPCA subscription	1422	£	333.00
BHIB Insurance	1423	£	585.83
Clerks salary –(less tax)May	1424	£	160.07
Inland Revenue (PAYE)	1425	£	106.71
Ditton Services-Grass cutting May	1426	£	612.00
M Nicholas BKV supplies	1427	£	216.06
PM Middleton –Tree planting	1428	£	<u>35.00</u>

Total £ 2,048.67

Effective Cashbook balance £ 16,866.24

It had not been possible to bring the Audit return for completion at this meeting as an internal audit could not be arranged before the end of May. The Parish Council turnover is less than £25000 and it is therefore probably exempt from a full external audit. The certificate of exemption was signed and will be forwarded to the Mazers UK, the current external auditors

18.60 Highways and Transport

The drains in Bednall are still not working properly. This keeps being reported but Highways are not doing anything. The grids in Top Road were cleared but are still blocked and water runs down into Nash Lane and into the grid on Lower Penkrudge Road. On Teddesley Road opposite Styck Lane water now collects when it rains and this is really dangerous.

18.61 Planning

The following applications are still pending consideration

18/000304/FUL Brixen Top Road Acton Trussell.

Amendment to 17/01010/FUL: the porch to be increased in size

18/00364/FUL South Staffordshire Housing Association Acton Court Acton Gate

2 additional car-park areas creating a total of 28 additional spaces with timber post and rail fencing around perimeter.

The following application has been permitted.

18/00252/VAR The Cottage Badger Slade Broadhurst Green Road,
Removal of agricultural occupancy condition.

The application for new houses at The Lane House, Top Road, Acton Trussell is going to appeal again.

18.62 Correspondence

Huntington Parish Council. Letter asking for support against the Four Ashes Rail Hub development. It was agreed to support the Parish Council's opposition. South Staffordshire Council is also opposed to the development. The Parish Councils are trying to raise funds to pay for a barrister to support them.

Staffordshire County Council
-Pothole repair situation May 2018

18.63 Reports from Councillors

The hedge in front of the wall in Barn End Road is being nurtured and keeps growing. The Highways department will be asked to write to the new owner asking them to remove the hedge as a traffic hazard.

18.64 Risks

Potholes and dog fouling

18.65 Date of the next meeting

Wednesday 20th June 2018 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.35 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 20th June 2018 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams (Chair), B Golder, T Holmes, I McKechnie, M Nicholas, S Calvert, A Rowlands. DCllr L Bates, One member of the public in attendance Clerk D W Wright

Public Session. No matters raised

18.66 Apologies. Apologies were received from Cllrs R Howarth & A Parrott.

18.67 Declarations of interest: None.

18.68 Minutes.

The minutes of 23rd May 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

18.69 Matters arising:

18.56. All Saints School, Bednall. This had been federated with two other schools 18 months ago but was now placed in special measures after a poor Ofsted report. If a successful plan cannot be achieved to bring it out of these measures it is likely to go into an Academy. A recent Parents Open meeting was held where many parents expressed their dissatisfaction. A new Action Plan is being prepared. A letter will be written to the Director of Education for the Diocese expressing the Parish Council's concern.

18.61. Planning. The Planning Committee have agreed to the building of houses on the Lane House site.

18.70 District Councillors Report. Cllr L Bates

The proposed development at Bank Top had raised concern for the residents. Cllr Bates has arranged for the Planning Officer to visit. Drawings need to be submitted with correct information. There is not sufficient access to the site for the land on Top Road.

At a meeting on Waste & Recycling it was reported that there had been a reduction in credits for recycling of garden waste. Biffa has reported a change to China's regulations affecting the import of waste. Biffa have to change their process to increase the quality of their recycled material. This might lead to a charge of £36 per year for green bins

18.71 County Councillors Report. None

18.72 Parish Plan

a) Community Centre

Downings have previously carried out rubbish removal from the Community Centre but have now ceased trading. A new contractor will be sought. Changes to legislation on fire safety mean that it is very likely that the Community Centre will have to install a fire alarm system. Two new gas fired heaters are to be installed in the main hall. The new hot water system will be postponed and a fire alarm and ventilation are more of a priority. The provision of a Mobile Post Office one day a week has been postponed and a firm date for its commencement is awaited.

b) Recreation Field

The Senior Fitness Play Equipment had been installed by a working party of residents and Councillors. Thanks are due to the Mens' Society, Cllr Bates and South Staffordshire Council for their financial contributions. The Community Centre Insurance does cover the play equipment but the conditions of the policy require regular inspections and supervision. This may not be feasible and the Insurance Brokers will be contacted to discuss more reasonable conditions and to determine what qualifications are needed for someone to carry out inspections.

c) Website

The Statement of Public Rights and the Audit of Accounts has been posted.

d) Environment.

The wall of the Canal Bridge has now been rebuilt.

The Best Kept Village competition is continuing. The 1st and 2nd judging rounds are complete and the 3rd and 4th will be carried out in July.

There are 40 scarecrows so far

18.73 Finance

- a) The Parish Council agreed the re-appointment of Alan Topliss as the Council's Internal Auditor.
- b) The Report of the Internal Auditor is not yet available to present to the Council. It will be available in early July.
- c) Approval of Governance Statement.
The Council considered and approved the Governance statement and the explanations to be submitted for non-compliances.
- d) Approval of The Annual Return of Accounts
The Council considered and approved the Annual Return of Accounts
- e) The accounts for the year up to 20th June were presented. The Investment account is currently £21,049.78. A grant of £1199.90 had been received from South Staffordshire Council as a contribution to the Senior Fitness Equipment. The Clerk will invoice the Mens Society for their generous contribution.
The Current account balance was £18066.14

The following cheques were agreed for payment.

Ditton Services-Grass cutting May	1429	£	604.00
HAGS-SMP Ltd – Play Equipment	1430	£	4,439.88
Clerks salary –(less tax)June	1431	£	160.07
Inland Revenue (PAYE)	1432	£	106.71
M Nicholas BKV	1433	£	<u>77.84</u>

Total £ 5,388.50

Effective Cashbook balance £ 12,677.64

18.74 Highways and Transport

There are problems with parking in Hempits Grove with three cars parked in the entrance. The PCSO will be asked to visit and suggest the possibility of parking at the Community Centre to reduce the problem.. Litter in the village has been reduced by about 50% following the installation of small signs on the road verges . The Parish Council will consider putting up further posters outside the village boundaries. Cllr Nicholas will bring examples of ornamental signs to the next meeting. The provision of litter picking tools was discussed. Many people walk around the villages and could be willing to do litter-picking if the Parish Council could provide tools.. The drains in Bednall are still not working properly. This keeps being reported but Highways are not doing anything

18.75 Planning

The following applications are still pending consideration

18/00418/FUL Bank Cottages Top Road Acton Trussell
New Dwelling

The Parish Council will object to this application. The access of Top Road is on a difficult corner and is not suitable..The building appearance is not in keeping with the street scene.

18/00430/FUL Small Holding Gypsy Green Teddesley Hay
Two storey extension to side and rear. Ground floor extension to front

The following applications have been permitted.

18/000304/FUL Brixen Top Road Acton Trussell.
Amendment to 17/01010/FUL: the porch to be increased in size

18/00364/FUL South Staffordshire Housing Association Acton Court Acton Gate
2 additional car-park areas creating a total of 28 additional spaces with timber post and rail fencing around perimeter.

18.76 Correspondence

Staffordshire County Council
-Pothole repair situation June 2018

18.77 Reports from Councillors

The BKV committee proposed that the Parish Council view the scarecrows and hanging baskets as last year and assist with the judging.

18.78 Risks

Potholes and dog fouling

18.79 Date of the next meeting

Wednesday 25th July 2018 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.45 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 25th July 2018 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present., B Golder, (Acting Chair), A Parrott,, M Nicholas, S Calvert, A Rowlands, R Howarth.
DCllr L Bates ,No members of the public in attendance Clerk D W Wright

Public Session. No matters raised

18.80 Apologies. Apologies were received from Cllrs. T Williams, I McKechnie & T Holmes

18.81 Declarations of interest: None.

18.82 Minutes.

The minutes of 20th June 2018 had been previously circulated. The second sentence of Matters Arising relating to All Saints School was deleted. The minutes were then approved by the Council and signed by the Chairman.

18.83 Matters arising:

18.56. All Saints School, Bednall. Correspondence with the Director of Education for Lichfield Diocese had not been fruitful and it was suggested that the Chair of Governors should be invited to explain the decline in performance at the School and the intended measures to achieve an improvement. The school needs to be supported by an Academy but one has not yet been arranged.

18.72 b. Recreation Filed Play Equipment. Discussions had been held with Insurance brokers to establish the practical requirements of inspection and maintenance. It had been agreed that daily or weekly inspection was not required and no record of the inspections was required. However reasonable levels of inspection should be carried out. The childrens play equipment should only be used under parental supervision and that includes any general inspection before uses. There is no actual qualification for a person to carry out equipment inspection and only a normal approach is required. Anything which needs maintenance should be logged and repairs carried as soon as possible with the completed repair work also being logged. Cllr Nicholas will arrange some signs indicating the requirement for parental supervision and the designated age range for users of the equipment and an inspection record book.

18.74 A number of residents had indicated their wish to have litter pickers for use when they were walking in the Parish. The Council agreed to purchase six units and will invite residents to contact Cllr Nichols in a few week times.

The temporary litter signs put up for the BKV were discussed. They have been effective in reducing litter within the villages but will go tatty. Consideration to be given to more professional signs for next year.

18.84 District Councillors Report. Cllr L Bates

Cllr Bates had been in correspondence with the Director of Education regarding Bednall School but he seemed not to want to take any responsibility and referred to the Chair of Governors and was not willing to attend a meeting. The federation of the schools was caused by a wish to improve the financial situation but is clearly not working. The School is awaiting affiliation to an Academy but one has not been identified.

South Staffordshire Council would like to take publicity photographs of the play equipment. It was suggested that the Parish Barbeque would be a suitable occasion.

The bank and lay-by in Nash Lane had been identified as needing grass cutting and this should be added to the grass cutting schedule although it had been cut by the previous contractor.

18.85 County Councillors Report. An email had been copied to the Clerk recording his efforts to get action by the Highways Department on the pothole in Acton Hill Road.

18.86 Parish Plan

a) Environment.

The Best Kept Village competition is continuing. The number of scarecrows is now 60. A short list of eight scarecrows and 10 hanging baskets had been chosen ready

for the Parish Councillors to judge. The Childrens paintings had been judged and prizes issued to all entrants as well as the winners.

18.87 Finance

- a) The Report of the Internal Auditor was presented to the Council. .
- b) The accounts for the year up to 25th July were presented. The Investment account is currently £21,050.73. The Current account balance was £12,677.64

The following cheques were agreed for payment.

Ditton Services-Grass cutting May	1434	£	731.20
A Toplis Associates Ltd – Audit fee	1435	£	150.00
Clerks salary –(less tax)July	1436	£	160.07
Inland Revenue (PAYE)	1437	£	106.71
S Calvert BKV	1438	£	<u>56.98</u>
Total		£	1,204.96

Effective Cashbook balance £ 11,462.68

18.88 Highways and Transport

The drains in Bednall are still not working properly. This keeps being reported but Highways are not doing anything. The pothole on Acton Hill Road has not yet been fixed but does have a traffic cone placed in it.

The hedge on the corner of Acton Hill Road and the A34 is overhanging and pushing traffic into the centre of the road. The hedge planted against the wall at the end of Barn End Road is being cultivated and encroaching on the road

18.89 Planning

The following applications are still pending consideration

18/00562/FUL Holly Cottage, Hollybush Farm and Holly Lodge Common Lane Bednall
Vehicle access crossing and resurface shared driveway

18/00534/FUL Pixies Way Lower Penkridge Road Acton Trussell
Single storey front extension

18/00418/FUL Bank Cottages Top Road Acton Trussell
New Dwelling

18/00430/FUL Small Holding Gypsy Green Teddesley Hay
Two storey extension to side and rear. Ground floor extension to front

18.90 Correspondence

Staffordshire County Council - Pothole repair situation July 2018

Staffordshire Police - Newsletter- Police Accountability Forum July 2018

South Staffordshire Council – Streetscene update

Ditton Services - Updated invoicing including extra grass areas

18.91 Reports from Councillors

The BKV committee proposed that the Parish Council view the scarecrows and hanging baskets as last year and assist with the judging. The Councillors will meet at the Community Centre at 10am on Saturday 28th July.

18.92 Risks

Potholes and dog fouling

18.93 Date of the next meeting

Wednesday 19th September 2018 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.25 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 19th September 2018 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present., Cllr T Williams (Chair), B Golder,, A Parrott,, M Nicholas, S Calvert, A Rowlands, R Howarth. T Holmes, I McKechnie
DCllr L Bates , No members of the public in attendance Clerk D W Wright

18.94 Apologies. Apologies were received from L McDowell & PCSO A Poxon

18.95 Declarations of interest: Cllr A Parrott & DCllr Bates declared an interest in Planning Application 18/00642/OUT.

18.96 Minutes.

The minutes of 25th July 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

18.97 Matters arising:

18.56. All Saints School, Bednall. Parish Council is concerned about the school It will be discussed at the next meeting of the Parochial Church Council and it was suggested that the Clerk write asking that the Parish Council be invited to the meeting for this item.

18.72 b. Recreation Field Play Equipment. Some splitting of the fencing has been noticed and any splinters will be sanded down.

An invoice has been sent to the AB Mens Society as requested for their donation to the Senior Fitness Equipment.

18.20 The appeal against the refusal of permission for the large scale development on the land adjacent to Wildwood on the Cannock Road has been withdrawn. It was noted that Cllr Bates and, the Borough Councillors and Wildwood residents had put a lot of effort into the opposition and residents of the Parish had also written in opposition.

18.98 District Councillors Report. Cllr L Bates

Secretary of State has given permission to allow detailed planning to start on the Rail head. A group of Parish Councils is opposing the development. Planning Inspectorate need anyone wanting to comment or object to register by 29th October as interested parties. The Parish Council and individuals would need to register. As many people as possible should register to show opinion of residents.

South Staffs District Council has adopted the Site Allocations Document and this releases land for 1000 homes and 82 hectares for business.

CCTV has been used to prosecute a fly-tipping offender who was fined £870 and costs to a total of £1933. The Parish Summit will be held at the Codsall Council Offices on Friday. Acton Trussell has not normally been represented at this forum.

18.99 County Councillors Report. None

18.100 Parish Plan

a) Environment.

Congratulations to Bednall who were the winners of their class in The Best Kept Village competition and Acton Trussell came second. Bednall has entered the completion for 50 years but with breaks. It last won in the 1980s.

b) Community Centre

Following a Risk Assessment a new Fire Alarm system will be installed. The front doorway has gone beyond reasonable repair and new doors will be required It was agreed that the Parish Council would be responsible for the approx £3500 cost. A new door is also required at the rear of the building. Signs have been installed on the Clhidrens Area and the Adult Fitness equipment.

c) Newsletter – Website

Cllr M Nicholas will be bringing the community website up to date. Printing of the Parish Newsletter now needs to be done in-house rather at a resident's workplace. Cllr I Mckechnie will investigate the sourcing of a suitable print/copying machine for about 5000 pages per month. Copying for the Parish Council is similarly required.

18.101 Finance.

a) The accounts for the year up to 19th September were presented. The Investment account is currently £21,050.73. The Current account balance was £11,472.68

The following cheques were agreed for payment.

Ditton Services-Grass cutting August	1439	£	667.60
Information Commissioner –Data registration	1440	£	40.00
Clerks salary –(less tax)August-September	1441	£	320.14
Inland Revenue (PAYE)	1442	£	213.42
S Calvert BKV	1443	£	40.00
P Fuller BKV –Bednall	1444	£	<u>502.64</u>
Total		£	1,783.80

Effective Cashbook balance £ 9,688.88

18.102 Highways and Transport

The drains in Bednall are still not working properly. This keeps being reported but Highways are not doing anything. The pothole on Acton is deemed flood damage and not of importance. Stych Lane is seen as a single track lane and not important.

Mill Lane potholes were reported in January, repaired in May and remarked in July . We need to keep people phoning and complaining.

The hedge planted against the wall at the end of Barn End Road is growing vigorously and encroaching on the road, A letter will be written to the Enforcement Officer asking for action.

The speed of traffic past the Community Centre is of concern as residents have to walk along the road when visiting the Community Centre or the Recreation Field. Some white lines were arranged by CClr D Williams but further measures such as Speed bumps are required.

18.103 Planning

The following application is pending consideration

18.00642/OUT Land at Meadow Lane and Lower Penkrige Road Acton Trussell
Outline application for up to 7 dwellings including details of access

The Parish Council will write expressing its objections to this development which is in Open Country and outside the village boundary on low lying land to flooding.

The following applications have been approved.
18/00562/FUL Holly Cottage, Hollybush Farm and Holly Lodge Common Lane Bednall
Vehicle access crossing and resurface shared driveway
18/00534/FUL Pixies Way Lower Penkrige Road Acton Trussell
Single storey front extension

There are a number of requests for tree maintenance on Trees covered by Tree Preservation Orders in Kenderdine Close in Bednall. These trees were originally protected when the development was built but have grown to be a risk to some of the properties.

18.104 Correspondence

South Staffordshire Council – Diary – Directory of Who's who
Post Office – Scam Mail
Society of Ploughmen – Annual competition

18.105 Reports from Councillors

M Nicholls reported that he was awaiting the memorial bench to return to stock at the suppliers.

Friends of Bednall were considering installing gates at the entrance to the Village. These will need approval from the Highways Department to permit installation in the verges.

18.106 Risks

Potholes and dog fouling. Photographic evidence is available of dogs being walked on the Recreation Field.

18.107 Date of the next meeting

Wednesday 17th October 2018 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.35 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 17th October 2018 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present.,

Cllr T Williams (Chair), A Parrott., M Nicholas, S Calvert, A Rowlands, T Holmes, I McKechnie , DCllr L Bates ,
No members of the public in attendance Clerk D W Wright

18.108 Apologies. Apologies were received from Cllr B Golder ,Cllr R Howarth, L McDowell & PCSO A Poxon

18.109 Declarations of interest:

Cllr A Parrott & DCllr Bates declared an interest in Planning Application 18/00642/OUT and Cllr T Williams declared an interest in Application 18/00177/FUL

18.110 Minutes.

The minutes of 19th September 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

18.111 Matters arising:

18.56. All Saints School, Bednall. The School was re-inspected last month and a new head teacher is being appointed for the Dunston, Bednall and Penkridge Federation.. There are school places available at Bednall. Letters have been written to the Rector about a meeting.

18.72 b. Recreation Field Play Equipment. The splinters in the fencing have been sanded down. The AB Mens Society have donated £2000 in support of the Senior Fitness Equipment.

18.112 District Councillors Report. Cllr L Bates

The applications for work on trees subject to Tree Preservation Orders in Kenderdine Close in Bednall had been discussed. Cllr Bates had supported the removal of a Cypress tree which had become too large. TPOs were placed on many trees when the properties were first developed but over the last 30 years many have grown far too large and need cutting back or crown lifting. He had been approached by several local ladies who would like a rowing machine added to the senior fitness equipment. This would cost about £1100 and he proposed using the residue of the sums provided for the childrens play equipment and the installation cost of the senior fitness equipment from his Councillor's allocation.

18.113 County Councillors Report.
None

18.114 Parish Plan

a) Environment.

The Memorial bench has been installed at the Community Centre. Bednall has been asked to suggest what would be a suitable similar memorial in that village.

b) Community Centre & Recreation Field.

The Pedal machine is reported to be stiff and we need to ask HAGS for help. The invoice reference has been provided to facilitate work under warranty.

The Fire Alarm work and new heating system has not started nor the replacement extraction system. A delay in the work on the main doors has been requested for the moment. Unfortunately the Main hall floor has started to lift in the centre and this may prove a serious problem. There is discoloration of the wood and some gaps opening up. The insurance will be checked to see if there is any coverage of this risk.

The Tea Room raised £760 for the recent MacMillan Coffee Morning . .

c) Newsletter – Website

Cllr M Nicholas has added photographs of the Barbecue and the Scarecrows to the community website.. Cllr I Mckechnie presented his report on suitable printers for large scale copying of the Church magazine and other items. For a print rate of 5000 copies a month, a suitable laser printer had been identified. The comparative costs of commercial printing or leasing printer will be examined. It is possible that this printing could still be arranged through the employer of a local resident.

18.115 Finance.

- a) The accounts for the year up to 17th October were presented. A payment of £2000 had been received from the Mens Society and the second instalment of the Precept. The Investment account is currently £21,053.35. The Current account balance was £22,771.50

The following cheques were agreed for payment.

Ditton Services-Grass cutting Sept & October	1446	£	1335.20
Clerks salary –(less tax) October	1447	£	160.07
Inland Revenue (PAYE)	1448	£	106.71
T Williams- Concrete for Fitness Equipment	1449	£	185.00
M Nicholas- Bench & fixings	1450	£	<u>765.06</u>
Total		£	2552.04

Effective Cashbook balance £ 20,219.46

18.116 Highways and Transport

The hole in Acton Hill Road has been filled in. More potholes have been repaired and Wattles Lane has improved dramatically. There are still potholes on Mill Lane and the ground is sinking on the bend near Acton Gate. The bridge is looking unsafe following a number of collisions and stone work is likely to fall into the river.

Footpaths in Bednall and Acton are in a poor state but now work is being carried out by Highways. The relevant County Councillor will be contacted listing the multiplicity of items which have been identified over the recent months and which need attention and ask for his assistance.

The grass cutting in Nash Lane is still not satisfactory and the field hedges need cutting. Ditton Services will be contacted and invited to meet on site and walk about to clarify the requirements.. The weeds on the bridge need spraying.

18.117 Planning

The following applications are pending consideration.

18/00791/LBC Moathouse Mill Barn, 4 Barn End Road, Acton Trussell.
Insertion of 3 Velux rooflights

18/00793/LUP Brackenridge Cannock Road, Bednall
Cosmetic improvement to front elevation and conversion of garage to bedroom. 4 bay garage and brick perimeter wall.

18/00177/FUL GreenGates Wattles Lane, Acton Trussell
The proposed number of houses has now been reduced from 5 to 3. It is important that any waste water is retained within the site and not drained into the adjacent fields.

18.118 Correspondence

Society of Local Council Clerks – Playground Inspection training
Staff Parish Council Association- Bulletin, AGM and annual accounts
South Staffs District Council- Polling station review, 106 agreements

18.119 Reports from Councillors

M Nicholls reported that he is doing a monthly report on inspection of the play equipment and any maintenance work carried out.

18.120 Risks

Splinters on fencing and maintenance of play equipment fixings.
Potholes, footpath surfaces and dog fouling.
Hedge against wall in Barn End Road.

18.121 Date of the next meeting

Wednesday 28th November 2018 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.25 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday November 2018 at 8.30pm in ACTON TRUSSELL COMMUNITY CENTRE

Present.,

Cllr T Williams (Chair), A Parrott, M Nicholas, S Calvert, A Rowlands, B Golder , R Howarth,, DCllr L Bates , Lesley Birch South Staffs Housing Association
Sixteen members of the public in attendance Clerk D W Wright

Public session (8.30 – 8.55pm)

Bednall residents had attended the meeting to express their opposition to any development of affordable housing in Bednall. They were concerned about traffic and the fact there were no services in Bednall for more housing. They did not see any need for affordable or social housing and did not think they had been consulted about this. There is no formal planning application and many residents are working on hearsay and rumour so that there is a fear of the unknown. The Chairman explained that arising from the Parish Plan, a Housing Needs Survey had been completed in the parish in 2015 which identified an unfilled need for up to 8 dwellings of affordable or shared ownership. The Housing Association is working with landowners to propose a development with associated community benefits. As no planning application has been submitted, the Parish Council has no comments at the moment but will make the Consultant's report on the Housing Survey available on the website so that residents can see the housing needs voiced by the residents of the Parish. Lesley Birch explained about affordable/social housing and the measures that would be in place to tie the occupation to persons with a connection to the parish and to ensure that the housing remains affordable housing with no 'Right to Buy'. The properties would be built by the Housing Association and remain under their control. A consultation will be arranged, hopefully in mid December in Acton Trussell Community Centre with an opportunity to view the plans for any scheme and to discuss issues with the Housing Association staff.

18.122 Apologies. Apologies were received from Cllr T Holmes, I McKechnie & PCSO A Poxon

18.123 Declarations of interest: None

18.124 Minutes.

The minutes of 17th October 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

18.125 Matters arising:

18.56. All Saints School, Bednall. The Head of governors does not wish to attend any meeting organised by the Parochial Church Council or the Parish Council. The School re-inspection was not satisfactory and a new head teacher has been appointed for the Dunston, Bednall and Penkridge Federation from January 2019. She has a good reputation for improving a school and in fact has already started to work and there are reports of pleasing improvement in morale and organisation.

18.105 Residents of Bednall have some ideas about what they would wish to purchase to commemorate the ending of the Great War but will decide at a meeting in December.

18.126 District Councillors Report. Cllr L Bates

He had had a letter from a resident about the footpaths following a fall and resulting cracked elbow. The Pathways are poor and need bring up to standard. He had taken this up with Staffordshire Highways Department but they say "no money". It needs addressing now. He presented two alternative quotations for a rowing machine ~ £1100 and suggested that the Parish Council apply for a grant as well as using the residue from the other exercise equipment scheme.

18.127 County Councillors Report.
None

18.128 Parish Plan

a) Community Centre & Recreation Field.

The Fire Alarm work and new heating system has not started nor the replacement extraction system. The Fire Risk Assessment has been completed. It was agreed that the Parish Council will provided a public liability insurance for the Trustees & Management Committee of the Community Centre

The hedges around the Recreation field have now been cut back and a good job has been made.

18.129 Finance.

The accounts for the year up to 28th October were presented. A VAT recovery of £3,323.11 had been received.. The Investment account is currently £21,054.19. The Current account balance was £23,542.57

The following cheques were agreed for payment.

Ditton Services-Grass cutting November	1451	£	667.60
Bayliss & Cooke Insurance for Community Centre	1452	£	2756.60
Sale of village hall repayment 2017 & 2018	1453	£	1512.00
Soc Local Council Clerks- subscription	1454	£	106.00
Clerks salary –(less tax) November	1455	£	160.07
Inland Revenue (PAYE)	1456	£	106.71
M Nicholas- Plants for BKV etc	1457	£	<u>241.25</u>
Total		£	5550.23

Effective Cashbook balance £ 17,992.34

18.130 Highways and Transport

The Mill Lane bridge is looking unsafe following a number of collisions and some coping stones have now disappeared and may have fallen into the river.

On Teddesley Road, the Brocton to Penkridge road, there are now holes at the side of the road. The road is not wide enough for two very large vehicles or tractors but the kerbs make it difficult for one to pull off the road.

18.131 Planning

The following applications are being considered

18/00914/FUL Small Holding Gypsy Green, Teddesley Hay
Retention of timber cart sheds

18/00915/FUL The Cottage Badger Slade Lodge, Broadhurst Green
Erection of detached timber building to serve teas and refreshments

18/00871/FUL The Moat House Lower Penkridge Road Acton Trussell
Erection of new oak structure to form covered server and access area

18/00848/AGR Field east of Cannock Road, Bednall.
Agricultural hay storage barn

The following application has been approved.

18/00791/LBC Moathouse Mill Barn, 4 Barn End Road, Acton Trussell.
Insertion of 3 Velux rooflights

18.132 Correspondence

Staffs County Council – Diversion of Traffic notice –Common Lane, Bednall in 2019
The Council noted that this would prevent through traffic and make access to the School extremely difficult from Bednall and Acton Trussell.. Ask the Highways to carry out the work in a school holiday period if possible.

18.133 Risks

Potholes, footpath surfaces and dog fouling.

Hedge against wall in Barn End Road.

18.134 Date of the next meeting

Wednesday 9th January 2019 at 8.00 pm in Acton Trussell Community Centre.

This meeting will consider the draft budget and confirm the Precept request

The meeting was closed at 10.15 pm.